

APPROVED

by the decision of the Board of
JSC "International Information
Technology University"

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**SUSTAINABLE PROCUREMENT POLICY
OF JOINT-STOCK COMPANY
"INTERNATIONAL INFORMATION
TECHNOLOGY UNIVERSITY"**

R-51

Revision 1

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1. GENERAL PROVISIONS

1.1 This Sustainable Procurement Policy of the Joint-Stock Company "International Information Technology University" (hereinafter – the University) reflects the commitment to the principles of sustainable development and social responsibility in the procurement of goods, works, and services.

1.2 This Sustainable Procurement Policy aims to minimize negative environmental impact, support economic efficiency, and promote social responsibility.

1.3 This Policy is developed in accordance with: Civil Code of the Republic of Kazakhstan; Law of the Republic of Kazakhstan "On Public Procurement" dated July 1, 2024, No. 106-VIII; Law of the Republic of Kazakhstan dated July 27, 2007, No. 319-III "On Education"; Rules for the Procurement of Goods, Works, and Services of JSC "IITU" (hereinafter – the Rules).

2. AIMS AND OBJECTIVES OF THE POLICY

2.1 Commitment to the goals of sustainable development is one of the priorities in the University's Development Strategy.

2.2 Promoting the sustainable development of the University through responsible and environmentally conscious procurement.

2.3 Supporting local small and medium-sized businesses that use "Green Technologies" in their operations.

2.4 Eliminating practices related to human rights violations and combating corruption.

2.5 Minimizing the negative impact of procurement activities on the environment.

2.6 Ensuring economic efficiency and transparency in procurement.

2.7 Integrating environmental criteria into procurement processes.

2.8 Stimulating the acquisition of environmentally friendly and energy-efficient goods and services.

2.9 Assessing the social responsibility of suppliers.

2.10 Improving the skills of employees in the field of sustainable procurement.

3. PRINCIPLES OF SUSTAINABLE PROCUREMENT

3.1. Environmental Sustainability: Procuring goods and services with minimal environmental impact (e.g., using recycled materials, with low carbon emissions). Reducing waste and promoting recycling.

3.2. Social Responsibility: Conducting transparent procurement procedures, participating in the local economy and supporting small and medium-sized enterprises, respecting the rights of suppliers.

3.3. Economic Efficiency: Focusing on the long-term benefits of procurement rather than short-term savings. Optimizing costs considering long-term factors. Assessing the total cost of ownership. Transparency and competitiveness of procurement.

4. EXAMPLE OF KEY PRINCIPLES

4.1 Energy Saving: Procuring energy-efficient equipment and systems.

4.2 Reducing Carbon Footprint: Preferring goods with lower carbon dioxide emissions during production and delivery.

4.3 Ethics in Business: Absence of discrimination in the selection of suppliers of goods, works, and services.

4.4 Recycling and Reuse: Preferring goods that can be recycled or reused.

5. CRITERIA FOR EVALUATING SUPPLIES AND SERVICES

5.1 Environmental Characteristics (certificates, carbon footprint, energy efficiency, etc.).

5.2 Social Responsibility of the Supplier (working conditions, respect for human rights).

5.3 Technological Innovation and Durability of Products.

5.4 Honesty and Transparency in Business Conduct (no corruption, reliability, compliance with requirements, etc.).

6. SUPPLIER SELECTION PROCESS

6.1 Applying sustainability criteria when selecting suppliers and contractors (including mandatory environmental and social requirements).

6.2 Assessing the environmental and social standards of companies at the procurement stage.

6.3 Engaging suppliers capable of demonstrating their commitment to the principles of sustainable development.

7. WASTE AND RESOURCE MANAGEMENT

7.1 Principles of reducing, recycling, and disposing of waste related to procurement.

7.2 Supporting initiatives for the use of reusable and recyclable materials.

7.3 Reducing the need for paper documentation, transitioning to electronic document management.

8. MONITORING

8.1 Evaluating the results of the implementation of the sustainable procurement policy (using reporting, indicators, or metrics).

8.2 Transparency in the procurement process.

8.3 Supporting control over compliance with environmental, social, and economic standards.

9. EMPLOYEE TRAINING AND DEVELOPMENT

9.1 Organizing training and professional development for employees involved in procurement on sustainable practices.

9.2 Supporting information campaigns within the University to raise awareness about the importance of sustainable procurement.

10. INTERACTION WITH PARTNERS AND THE COMMUNITY

10.1 Collaboration with other higher education institutions, state and private organizations actively working in the field of sustainable development.

10.2 Participation in public initiatives aimed at increasing sustainability in various fields.

11. FINAL PROVISIONS

11.1 Compliance with international standards such as ISO 14001 (environmental management), ISO 26000 (social responsibility), or other relevant standards.

11.2 The implementation of sustainable procurement at JSC "IITU" contributes to the reduction of carbon emissions, supports ethical producers, and creates a foundation for long-term environmental and social sustainability. This approach helps the university not only make its procurement more responsible but also set an example for other educational and public organizations.