

“APPROVED”
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**REGULATION
ON RECOGNITION OF NON-ACADEMIC
ACHIEVEMENT OF STUDENTS
R-45**

Revision 2

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1. General provisions

1.1 This Regulation on Recognition of Non-Academic Achievements of Students (hereinafter the Regulation) is developed in order to apply in “International information technologies university” JSC (hereinafter the University) additional (creative) points as part of the academic rating under the system of evaluation of non-academic achievements of students.

1.2 This Regulation is developed in accordance with the Law of the Republic of Kazakhstan dated July 27, 2007 “On Education”, Order “On the sectoral system of incentives of the Ministry of Education and Science of the Republic of Kazakhstan” dated August 08, 2013 № 324 (as amended by the order of the Ministry of Education and Science of the Republic of Kazakhstan dated 14.05.2020 № 204).

1.3 Additional (creative) points as part of the academic rating are one of the components of the process of recognizing learning outcomes.

1.4 Recognition of non-academic achievements in education at the University contributes to objective assessment of the accounting of individual achievements of the students.

1.5 Application of additional (creative) points in the academic rating is based on systematic assessment of students' extracurricular activities throughout their studies.

1.6 The main objectives of application of additional (creative) points in composition of the academic rating are:

- stimulation of active life position of students;
- improving organization of extracurricular process on the basis of equal distribution of academic work and extracurricular activities;
- activation of personal factor in the student environment;
- increasing the role of students' self-assessment, introducing the principle of competition in the educational process;
- creation of objective criteria for justification of moral and material encouragement of students, including in determining candidates for academic mobility, nomination for Presidential and other scholarships, continuing education in master's and PhD programs;
- introducing technologies for measuring and evaluating the extracurricular achievements of students, improving the quality of methodological support of extracurricular process.

2. Rules for encouraging students for non-academic achievements and social activities in the form of volunteering

2.1 On a single platform <https://qazvolunteer.kz> there launched a student module on project “Social Student credit” with cooperation of the National Volunteer Network (NVN) with the Ministry of Education and Science of the Republic of Kazakhstan (MES RK), Ministry of Information and Public Development (MIPD) of the Republic of Kazakhstan and “Financial Center” JSC.

2.2 In order to stimulate students for their socially directed, socially useful activities, for successes and non-academic achievements in the area of science and education, encouragement in the form of social student credit (hereinafter the Credit) is established.

2.3 Credits are granted to students who carry out socially-oriented, community service activities in the interests of individuals and (or) legal entities of the following types:

- inclusive education;
- tutoring (languages, computer literacy);
- work with underage children with deviant behavior;
- organization of yard and sports clubs;
- social work with children, elderly and disabled people;
- work in the area of environmental protection and ecological safety, preservation of historical and cultural heritage sites;
- Participation in the work of public and private health care organizations and other social organizations providing services to patients, elderly and disabled;
- participation in the work of local youth resource centers during national and city events with volunteers;
- assistance in the work of persons engaged in tourism activities to organize excursions (visits to museums, libraries and other attractions of the city) with the purpose of tourism developing.
- assistance in organizing international events (forums, Universiades, festivals, spartakiads);
- work in an animal shelter.

2.4 Credit allows the student to take credit for some academic credits determined by the University and receive one-time cash payment.

2.5 Students complete social work internships with government agencies and volunteer organizations and receive the following types of Credit for doing so:

- For 20 (twenty) hours of activity specified in par. 3.4, students shall be granted a Credit in the form of voucher allowing them to offset 2 (two) academic credits (hours) determined at the University and receive one-time monetary payment in the amount of 20,000 (twenty thousand) tenge;
- for 50 (fifty) hours of activities specified in par. 3.4, students shall be granted a Credit in the form of voucher allowing them to offset 5 (five) academic credits (hours) determined at the University and receive one-time cash payment in the amount of 50,000 (fifty thousand) tenge.

2.6 Credit in the form of a voucher provided for in this paragraph on Incentive shall not be granted to students repeatedly during the financial year.

2.7 Joint stock company "Financial Center" acting as an operator for organizing the Credit.

2.8 Lump-sum cash payments under the Credit shall be made by the joint stock company "Financial Center".

2.9 The terms of interaction between participants of socially directed, socially useful activities of students are defined in the contract of adhesion, developed by the joint stock company "Financial Center".

2.10 The University dean's office is responsible for registering students on the student platform and monitoring volunteer activities.

The dean's office conducts explanatory work with students on volunteer activities.

2.11 List of students is formed by the dean's office of the University to receive monetary payment and academic credits.

3. Rules for encouraging students for extracurricular research activities

3.1 To ensure current and intermediate accounting of extracurricular research activities of students the educational-methodical council (EMC) of the University forms a list of significant research and innovative practical activities.

3.2 Bonus interest shall be accrued to the student who has participated in scientific and research conferences and innovative project competitions (individual or team) on behalf of university and after submitting supporting documents. The percentage is credited for the disciplines corresponding to profile or topic of the conference, competition or Olympiad specified in the student's IEP for the current academic period, with exception of the final exam.

3.3 To encourage students for non-academic achievements in the area of scientific and research activities, the University provides support in the form of:

№	Activity	Maximum percentage (%) per RK average	Documents containing information on implementation
1	Active participation in the work of student scientific organizations, work of scientific and methodological workshop on specialties	10%	List signed by the head of department for appropriate educational program and by the student council president
2	Participation with report at scientific conferences and publication of articles in conference papers and journals	20%	Conference program, certificates of participation, publication references, reprints of articles
3	Participation in republican competition of research works, participation in republican subject Olympiad	50%	Program participation, diplomas, certificates
4	Prize-winners in republican competition of research works, participation in republican subject Olympiad	70%	Program participation, diplomas, certificates
5	Obtaining patents	70%	Copy of patent

3.4 Deans of faculties are obliged at the first meeting of the Student Council to introduce the list of significant research and innovation competitions and Olympiads by specialties.

3.5 Verification of documents on participation, received diplomas and certificates, lists of students for bonus interest is carried out twice a year at the end of academic period.

3.6 Provided that the student takes a prize place at the event, he receives bonus interest only for the prize place, which is not added to the interest for participation in the event.

3.7 Rating lists shall be communicated to the departments. Decision to apply bonus percentages to academic rating is formalized by minutes of the meeting of the commission, which includes representatives of the dean's office and graduating department.

3.8 Responsibility for the accuracy of the lists of bonus percentages lies with the deans of the faculties.

4. Rules for encouraging students for non-academic achievements in cultural and sports activities, participation in sports programming and robotics Olympiads.

4.1 Bonus interest is credited to the student who participated in competitions (individual or team) on behalf of university and after providing supporting documents. The interest is credited for all disciplines specified in the student's IEP of the current academic period, with exception of the final exam.

4.2 To encourage students for non-academic achievements in the area of cultural and sports activities, the University provides support in the form of:

№	Achievement	Olympiad	Maximum percentage per RK average
1	Prize-winning place (1,2 and 3 places)	International competition	70%
2	Participation	International competition	60%
3	Prize-winning place (1,2 and 3 places)	Republican competition	60%
4	Participation	Republican competition	50%
5	Prize-winning place (1,2 and 3 places)	Regional competition	40%
6	Prize-winning place (1,2 and 3 places)	City competition	40%
7	Participation	Regional competition	20%
8	Participation	City competition	20%

4.3 Decision to grant bonus interest is formalized by minutes of the meeting of the commission, which includes representatives of the dean's office and Department of Economics and Business.

4.4 To encourage students for participation in Olympiads in sports programming “ACM-ICPC” the University provides support in the form of:

№	Achievement	Olympiad	Maximum percentage per RK average
1	Top 30 in 1/4 finals	World Championship	60%
2	Top 20 in 1/4 final	World Cup	70%
3	Top 20 in 1/2 final	World Cup Central Asia	80%
4	Top 10 in 1/2 final	World Cup Central Asia	90%
5	Top 6 in 1/2 final	Central Asian World Cup	95%
6	Reaching the final	World Cup	100%

7	Top 20	IITU Open, KBTU Open, NU Open, MechMat Open, SDU Open, AITU Open	60%
8	Top 12	IITU Open, KBTU Open, NU Open, MechMat Open, SDU Open, AITU Open	70%
9	Top 6	IITU Open, KBTU Open, NU Open, MechMat Open, SDU Open, AITU Open	80%
10	Top 3	IITU Open, KBTU Open, NU Open, MechMat Open, SDU Open, AITU Open	90%

4.5 Decision to grant bonus interest is formalized by minutes of the meeting of the commission, which includes representatives of the dean's office and Olympic reserve coaches.

4.6 To encourage students for participation in robotics Olympiads, the University provides support in the form of:

№	Achievement	Olympiad	Maximum percentage per RK average
1	Participation in prepare	ABU Robocon International Championship	40%
2	Participation	ABU Robocon International Championship	50%
3	Prize-winning place (1,2 and 3 places)	ABU Robocon International Championship	80%
4	Prize-winning place (1,2 and 3 places)	National Robotics Championship	50%
5	Mentors and referees	IITU Robocon for universities or schools	30%

4.7 Decision to grant bonus interest is formalized by the minutes of meeting of the commission, which includes representatives of the Dean's office and the heads of Robocon team from University.

4.8 Provided that the student takes a prize place at event, he receives bonus percentage only for the prize place, which is not added to the percentages for participation in the event.

4.9 Responsibility for the accuracy of the lists of bonus interest accrual lies with the deans of faculties.