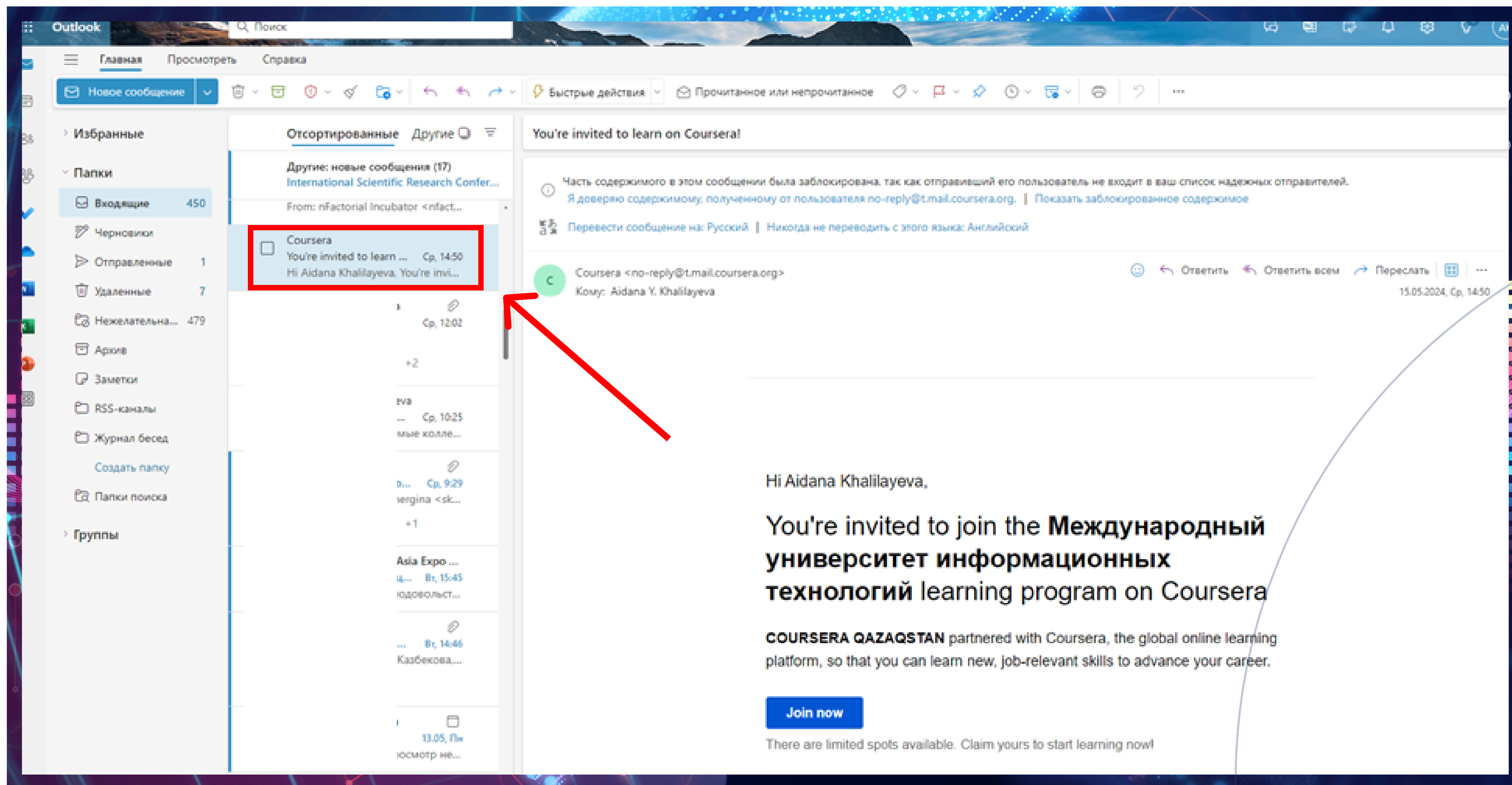


Глава 1. Инструкция для студентов АО "МУИТ" по работе на платформе Coursera

1. Если вы все еще не зарегистрированы на платформе Coursera, то на вашу корпоративную почту ранее было направлено приглашение от Coursera, которое необходимо найти в поиске с запросом "Coursera".



2. В теле письма найдите кнопку "Join Now" и нажмите на нее

Hi Aidana Khalilayeva,

You're invited to join the **Международный университет информационных технологий** learning program on Coursera

COURSERA QAZAQSTAN partnered with Coursera, the global online learning platform, so that you can learn new, job-relevant skills to advance your career.

Join now

There are limited spots available. Claim yours to start learning now!

A message from your admin

Қош келдіңіз!

Құрметті студент!

Құттықтаймыз! Сіз «Coursera» – қазақ тілінде» жобасына қатысуға шақырту алдыңыз. Курстарды тандап, оқуды бастаңыз!

Осы хаттағы мәліметтер Сіздің жеке ақпаратыңызға жатады. Оны басқа ешкімге бермеңіз. Егер оны басқа біреу қолданса, олар Сіздің Coursera есептік жазбанызды көруі мүмкін.

Бастауға дайынсыз ба?

With Coursera, you can learn

- At your own pace**
Whenever you want, wherever you want
- From the best**
With online courses from the world's top universities and most innovative companies
- And share your Certificate**
Apply what you've learned and connect course certificates to your LinkedIn profile

Getting started is easy

Join **Международный университет информационных технологий**. After that, you can select and enroll in courses available in your program.

Start learning

[Learner Help Center](#)

[Privacy Notice](#)

3. Далее вы попадете на страницу, где вам необходимо будет нажать на кнопку “Присоединиться к программе”, как на рисунке ниже:

The screenshot shows the Coursera interface for the 'Computer Engineering (Bachelors)' program. A modal dialog is open in the center with the following text:

Присоединиться к программе обучения

Вас пригласили присоединиться к программе Computer Engineering - (Bachelors)

Программа обучения — это каталог материалов, подобранных вашей организацией.

Присоединяясь, вы разрешаете компании International IT University отслеживать ваши оценки и другие действия в ее программе обучения.

At the bottom of the modal, there is a blue button labeled **Присоединиться к программе**, which is highlighted with a red rectangular border. A red arrow points from this button to the 'Applied Data Science with Python' course card in the background.

The background page shows the course title 'Computer Engineering (Bachelors)', a search bar with 'Computer Engineering - (Bachelors) на Coursera', and a list of 'Most Popular Certificates' including 'Applied Data Science with Python' by the University of Michigan, 'Google Cybersecurity', 'Python for Everybody', and 'Google Digital Marketing & E-commerce'.

3. Далее вам необходимо проверить соответствует ли программа на курсере Кафедре, на которой вы обучаетесь.

The image shows two screenshots of the Coursera website. The top screenshot shows a search for 'Information Systems - IS Speciality (Bachelors)' on Coursera. The search results banner is highlighted with a red box and a red arrow. Below it, the search results for 'Computer Engineering - (Bachelors)' are shown, also with a red box and a red arrow. The bottom part of the image shows a section titled 'Recommended by International IT University' with a sub-section 'Semester - 1' and four course icons: HTML, JS, CSS, and a cloud computing icon.

Information Systems - IS Speciality (Bachelors)
Start learning on Coursera!

Computer Engineering - (Bachelors)
Start learning on Coursera!

Recommended by International IT University
Enroll in any course hand-picked by your organization. These courses cover topics and skills your organization is focused on improving.

Semester - 1
These on-credit courses have been mapped to Semester-3 by your University and are mandatory to complete

HTML JS CSS

Cloud Computing

Navigation

Architecture

4. Название программ по соответствующим кафедрам:

- **КИ** – Computer Engineering – (Bachelors), CSSE & SE (Masters), CSSE & SE (Doctoral)
- **ИС** – Information Systems – IS Speciality (Bachelors), Information Systems –mIS Speciality (Masters), Information Systems (Doctoral)
- **КБ** – Computer and Information Security – (Bachelors)
- **МКМ** – Mathematical Computer Modeling Department (Bachelors), Mathematical Computer Modeling (Masters), Mathematical Computer Modeling (Doctoral)
- **РЭТ** – Radio Engineering and Telecommunications (Bachelors)
- **ЭиБ** – Economics and Business – FIN Speciality (Masters), Economics and Business – ITM Speciality (Masters)

***Если программа не соответствуют Кафедре на которой вы обучаетесь, необходимо до 30.09 текущего года отправить Ментору запрос на изменение данных. После 30.09 запросы не принимаются.**

4. Находим область «Recommended by your organization» и нажимаем на кнопку «View all collections curated by your organization»

Computer Engineering - (Bachelors)
Start learning on Coursera!

Recommended by International IT University

Semester - 1
These on-credit courses have been mapped to Semester-3 by your University and are mandatory to complete

- Johns Hopkins University: HTML, CSS, and Javascript for Web Developers (Specialization)
- IBM: IBM Full Stack Software Developer (Professional Certificate)
- California Institute of the Arts: UI / UX Design (Specialization)
- University of Alberta: Software Design and Architecture (Specialization)

Show 4 more

Career Academy: Mainframe Developer
These courses have been selected by your company to help you learn new skills.

- Coursera Project Network: Advanced Relational Database and SQL (Guided Project)
- Coursera Project Network: Create IT Diagrams with Lucidchart (Guided Project)
- IBM: IBM Mainframe Developer (Professional Certificate)
- Coursera Project Network: Linux: File Management for Devops (Guided Project)

Show 2 more

Want to see more? [View all collections curated by your organization →](#)

5. Находим нужный вам семестр

The screenshot shows the Coursera search results page for "Computer Engineering - (Bachelors)". The page features a search bar at the top with the text "Search Coursera for Computer Engineering - (Bachelors)". Below the search bar, there are navigation links for "Home", "Find your New Career", and "My Learning". A horizontal menu lists various categories: "Arts and Humanities", "Business", "Computer Science", "Data Science", "Information Technology", "Health", "Math and Logic", "Personal Development", and "Physical Science". A prominent red banner displays the title "Computer Engineering - (Bachelors)" and the text "Start learning on Coursera!". Below this, a section titled "Recommended by International IT University" includes a sub-header "Semester - 1" which is highlighted with a red box and pointed to by a red arrow. The text below the sub-header states: "Enroll in any course hand-picked by your organization. These courses cover topics and skills your organization is focused on improving." and "mapped to Semester-3 by your University and are mandatory to complete". Four course cards are displayed in a row: "HTML, CSS, and Javascript for Web Developers" by Johns Hopkins University (Specialization), "IBM Full Stack Software Developer" by IBM (Professional Certificate), "UI / UX Design" by California Institute of the Arts (Specialization), and "Software Design and Architecture" by University of Alberta (Specialization). A "Show 4 more" button is located below the first card. At the bottom of the page, the text "Career Academy: Mainframe Developer" is visible.

6. Дальше необходимо выбрать свой курс по программе из предложенных

7. Далее необходимо нажать кнопку «Enroll in course» для регистрации и пройти свой курс

The screenshot shows a course page for 'SUSTAINING COMPETITIVE ADVANTAGE' from the University of Illinois at Urbana-Champaign. The video player shows a man in a suit speaking, with text overlays: 'A key goal for strategic management', 'Four potential challenges', 'Threats to rarity' (imitation, replication), and 'Threats to value creation' ((non) durability, (non) relevance). Below the video, the title '3-3.1 Тұрақты бәсекелестік артықшылық' is displayed. A red box highlights the 'Enroll in course' button, with a red arrow pointing to it. The right sidebar lists course videos, including 'Курс туралы', '1-модуль. Ақпарат', and 'Сабақ 1-1: Мақсат, Көздеу және Құндылықтар'. The bottom of the page shows 'About' and 'Transcript' tabs, '10 minutes • 472 views', and a 'Learning Objective' section.

8. После успешного прохождения курса вы получите сертификат (образец внизу).



*** При возникновении каких-либо вопросов необходимо сначала отработать их с Менторами, только потом обращаться к Департаменту, курирующему платформу Coursera.**

Если Ментор не смог помочь решить проблему, вам необходимо написать заявление в свободной форме с описанием вашей проблемы, получить визу Ментора и обратиться в Департамент, курирующий платформу Coursera.

Глава 2. Инструкция для Ментора

Согласно высланной ранее нагрузке от Заведующих Кафедрой, нами были распределены административные права Менторам. В дальнейшем какие-либо изменения по добавлению Администратора Программы, студента, курса в программу и т.п. принимаются только посредством служебной записки с визой Заведующего Кафедрой, Декана Факультета и Проректора по академической деятельности.

Менторам необходимо проследить, чтобы все студенты своевременно прошли регистрацию на платформе Coursera и проходили MOOK согласно академического календаря.